

Pennsylvania Virtual Charter School

www.excelatpavcs.org

jfaber@pavcs.org

Phone: 610-275-8500

Board Meeting Minutes

March 19, 2007

1. Call to order

The meeting was called to order at 6:32pm

By Moderator Bonnie Schaefer

2. Roll Call

Name	Present	Absent	Time of Arrival After Call of Order
Mark Graham	X		6:32pm
Michael Kello	X		6:32pm
John McElvenny		X	
Bonnie Schaefer	X		6:32pm
Sheldon Thorpe	X		6:32pm

3. Be it resolved that the Board adopts the agenda.

MM Mark Graham SM Sheldon Thorpe Action 4:0 Carries

4. Reports to the Board (Reports were posted to Blackboard and distributed to the Board prior to tonight's meeting.)

- A. State of the School – (Joanne Barnett, Chief Executive Officer)
- B. Academic – (Darla Posney, Senior Academic Administrator)
- C. Finance and IT – (José Parrilla, Chief Financial Officer)
- D. Student Affairs and Community Relations – (Adrienne Scurry, Dean of Students)
- E. Operations – (Kristen Vondercrome, Operations Administrator)
- F. Communications – (Joe Lyons, Director of School Communications)

5. Public Comment

6. Committee Updates and Action Items

A. Minutes of previous meetings – (Mark Graham)

Be it resolved that the Board approves the minutes from the following meetings: 1/22/2007

MM Mark Graham SM Sheldon Thorpe Action 4:0 Carries

B. Governance and Nominating (Bonnie Schaefer)

- Mentioned that BOT sent a letter to PDE regarding compliance with the Sunshine Act. The BOT is waiting to hear back from them.

- Board training scheduled for July 19 – 21, 2007, to discuss current issues with charter schools and do strategic planning.

C. Academic Committee – (Mark Graham)

Be it resolved that the Board approves the High School Curriculum Report – (Executive Summary D)

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board approves the 5th and 6th grade Academic Support Structure– (Executive Summary E)

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board approves the Administrative School Calendar for 2007 – 2008 School Year (Executive Summary F)

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board authorizes administration and legal to negotiate an execute settlement and release agreement in the Student Xmatter.

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board approves the Instructional School Calendar for 2007 – 2008 School Year (Executive Summary G)

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board approves the Alternate Curriculum for Special Education Students (Executive Summary H)

MM Mark Graham SM Mike Kello Action 4:0 Carries

Be it resolved that the Board approves the High School Summer School Proposal (Executive Summary I)

MM Mark Graham SM Mike Kello Action 4:0 Carries

D. Financial Committee – (John McElvenny)

Be it resolved that the Board approves the Financial report.

MM Bonnie Schaefer SM Sheldon Thorpe Action 4:0 Carries

Be it resolved that the Board approves to purchase Provost Student Information System – (Executive Summary I)

MM Bonnie Schaefer SM Mike Kello Action 4:0 Carries

Be it resolved that the board approves the payment of outstanding balances to K12 Inc, in the amount of \$2,118,927.01, as reflected in the financial statements dated February 28, 2007.

MM Bonnie Schaefer SM Mike Kello Action 4:0 Carries

Be it resolved that the board authorizes CEO of Pennsylvania Virtual Charter School to pay invoices, due and outstanding to K12 Inc, in the months of March and April 2007.

MM Bonnie Schaefer SM Sheldon Thorpe Action 4:0 Carries

E. Personnel Committee – (Mike Kello)

Be it resolved that the Board approves the contract with National Charter Schools Institute for professional services pending the approval of the Legal Team

MM Mike Kello SM Bonnie Schaefer Action 4:0 Carries

Be it resolved that the Board approves the Personnel Report – (Executive Summary A)

MM Mike Kello SM Bonnie Schaefer Action 4:0 Carries

Be it resolved that the Board approves the hire and compensation package of a Director of Enrollment Services – (Executive Summary B)

MM SM Action

This item was tabled for further information. The BOT will hold a special meeting to vote on this item again. Be it resolved that the Board will table this item until the Personnel Committee meets to gather additional information.

MM Sheldon Thorpe SM Bonnie Schaefer Table Motion: 4:0 Carries

Be it resolved that the Board amends the agenda to include a motion to direct our CEO to conduct a teacher satisfaction survey.

MM Bonnie Schaefer SM Mike Kello Action 4:0 Carries

Be it resolved that there be a survey conducted by the CEO of the teachers.

MM Mike Kello SM Bonnie Schaefer Action 4:0 Carries

Be it resolved that the Board approves the Teacher Compensation proposal as follows:

1. A \$3000 raise in salary, across the board for all teachers
2. A cost of living adjustment of 3.5% each year
3. Merit Based Compensation of 7.5%
 1. 5.5% of this compensation is based on teacher performance rubric
 2. 2% will be based on school wide goals (i.e. Making AYP, enrollment targets, or retention percentages)
 3. This merit pay would be built into the budget and not be discretionary
4. Investigate feasibility of performance/experienced based salary scale
5. Tuition reimbursement increased from \$1000 per year to \$2000 per year
6. Convert unused personal days to sick days and allow them to roll over at the end of the year
7. Revisit the scale every charter renewal cycle

MM Bonnie Schaefer SM Mike Kello Action 3:0 Carries

Sheldon abstained from voting on this item.

7. **Adjournment Time** 9:14pm

MM Bonnie Schaefer SM Sheldon Thorpe Action 4:0 Carries

—